



MINUTES OF THE NHCOC MEETING

11.14.2024

ATTACHMENT C

Member/Representative Attendance:

✓	Barkhamsted , Nick Lukiwsky	✓	Harwinton , Michael Criss	✓	Roxbury , Patrick Roy
✓	Burlington , Doug Thompson	✓	Kent , Marty Lindenmayer	✓	Salisbury , Curtis Rand
✓	Canaan , David Barger	✓	Litchfield , Denise Raap		Sharon , Casey Flanagan
✓	Colebrook , Bradley Bremer	✓	Morris , Tom Weik	✓	Torrington , Elinor Carbone
✓	Cornwall , Gordon Ridgway	✓	New Hartford , Dan Jerram	✓	Warren , Greg LaCava
✓	Goshen , Todd Carusillo		Norfolk , Matt Riiska	✓	Washington , Jim Brinton
✓	Hartland , Magi Winslow	✓	North Canaan , Brian Ohler	✓	Winchester , Paul Harrington, Todd Arcelaschi

Others in Attendance.

NHCOC Staff: Rob Phillips, Rista Malanca, Kathryn Faraci, Leo Ghio and Sarah Better

Guests: Joseph Ferraiolo, Dave St. Martin, Steve Crotty, and John Field

1. Chairman Dan Jerram called the meeting to order at 10:05am.
2. **Report of the Executive Director.** Rob Phillips presented highlights of his Executive Director's report including:
 - a. Debrief of Household Hazardous Waste Event
 - b. Discussion on centralized finance/grant management staffing need of NHCOC
 - c. Upcoming meetings for Public Works Equipment Collaborative Dec. 4th and Annual Legislative Breakfast
3. **Fiber Build-Out, Municipal Partnership Opportunities and Regional Progress - Frontier Communications** - Joe Ferraiolo, Bella Langlois, Dave St. Martin, Steve Crotty provided a Power point presentation - high level overview of Frontier Fiber benefits; CEOs can reach out directly for more detailed info pertinent to their town. Specifically ask for CEOs to connect them to local Housing Authorities as they are currently focusing on MDU projects. Not looking for financial assistance from property owners that meet their financial threshold. Steve Crotty for constituent/service issues; Dave St. Martin for infrastructure issues. The easiest build is in greenfields.
 - Joseph Ferraiolo, joseph.ferraiolo@ftr.com, 203-215-8140
 - Dave St. Martin, david.w.stmartin@ftr.com, 860-280-1915
 - Steve Crotty, steven.crotty@ftr.com, 203-922-2476

Selectwoman Raap commented - currently working with Frontier but BOF is pushing back on cost, asking for advice on how to convince constituents to agree to fund the project. Litchfield does not qualify for the state/local connectivity grants, not considered a "distressed community". Chairman Dan Jerram asked about additional grant funding that Frontier has received or is pursuing - round 2 will be awarded in a few months.

Selectman Lindenmeyer commented - received complaints from residents of Frontier employees knocking on doors w/o identification or materials to share and could not confirm their affiliation; Selectman Carusillo has received similar complaints. Frontier responded, it could be door to door sales or construction related but will get info to Town Halls to alert when door to door sales will be occurring.

4. **Transportation Update.** Kathryn Faraci provided an update on Transportation planning,
 - a. STIP Amendment.
MOTION by Selectman Barger/Selectman Carusillo to approve project 0170-CF122-23 Install EV Chargers at Various Locations - approved unanimously.
 - b. **MOTION by Selectman Rand/Selectman Criss to approve project 170-WCPP22-2 Wildlife Crossings Pilot Program Grant** - approved unanimously.
 - c. **MOTION by Selectman Criss/Selectman Carusillo to authorize NHCOC to enter contract with Aecom Technical Services, Inc. to conduct NHCOC Transit Analysis Study** - study will be funded using \$52,000 of federal FTA and CTDOT Unified Planning Work Program transit planning funds
5. **DEMHS update.** Sarah Better provided an update on all active open grants, as well as balances, performance periods and crisis track training/registration. John Fields, DEMHS R5 stated that Connecticut received public assistance disaster declaration for flooding in August. Roxbury may be the only eligible town in the NHCOC region. Applications for assistance will be open for municipalities and individuals affected by the flooding.
6. **Administrative Items.**
 - a. **ACTION** - Approval of Financial Auditing Services for NHCOC for 3-year term with option of two additional annual extensions - Motion to Authorize Executive Director to enter into contract with recommended selection by the Executive Committee at their November 12, 2024 meeting - Two RFPs received, Clermont Associates was the recommendation of the Executive Committee; proposal included in meeting package; **Denise Raap motion to approve, Tom Weik second - approved unanimously.**
 - b. **ACTION** - Approval of NHCOC Revised Bylaws as recommended by the Executive Committee at their November 12, 2024 meeting (Attachment to be provided) - Rob reviewed changes; Mike Criss asked if bylaws will be reviewed annually; Dan J responded they will be reviewed by the Bylaw Committee annually. **Mike Criss motioned to approve, Dave Barger second - approved unanimously.**
 - c. **ACTION** - Approval of Meeting Minutes for October 10, 2024 - **Doug Thompson motioned to approve, Curtis Rand second - approved unanimously.**
 - d. **ACTION** - Approval of Monthly Financial Statement for September - **Mike Criss motion, Curtis Rand second; Rob mentioned Salisbury may have overpaid dues - approved unanimously**
 - e. **ACTION** - Approval of the 2025 NHCOC Meeting Schedule - Tom Weik requested hybrid option for winter meetings instead of fully remote - Dan polled the membership: 7 said they would go in person; how many are agreeable to hybrid: 9 ii. **Mike Criss amended motion for hybrid option, Greg LaCava second - approved unanimously.**

f. **Correspondence** - Letter of support for State OSWA Grant Application for the Town of Salisbury for the Preservation of 221 acres on Miles Mountain - **Mike Criss motion, Denise Raap second - approved unanimously.**

g. **Motion to modify the agenda** - add Correspondence from Warren for Letter of Support for OSWA Sacket Preserve, fully supported by Warren BOS Mike Criss, motion to modify, Dave Barger second - approved unanimously. **Mike Criss motion to authorize LOS, Tom Weik second - approved unanimously.**

7. **Executive Session to discuss MSW/RWA contract negotiations.**

MOTION by Carusillo, 2nd by Harrington, to enter into Executive Session at 11:32AM with NHCOG staff, Salisbury Selectmen Member Katherine Keifer, and all board members were invited - approved unanimously.

The Executive Session ended at 11:58AM with no subsequent motions or decisions.

8. **Adjournment.** The Regular Meeting adjourned at 11:59AM.

Respectfully submitted,

NHCOG staff

Next meeting: December 12, 2024 location TBA