

---

# **NORTHWEST HILLS**

## **ROAD SUPERVISOR ASSOCIATION**

---

*An informal forum for sharing practical information on local road maintenance and improvement in the regional area.*

### **MEETING MINUTES**

**MARCH 29<sup>th</sup>, 2022**

**MEMBERS PRESENT:**

BURLINGTON, Scott Tharau  
GOSHEN, Garret Harlow  
HARWINTON, Dave Bosquet  
LITCHFIELD, **Raz Alexe, CHAIRMAN**  
MORRIS, Kyle Rosenbeck  
NORFOLK, Troy Lamere  
SALISBURY, Donnie Reid  
SHARON, Jamie Reid  
WARREN, Josh Tanner

WASHINGTON, Kevin Smith  
WINCHESTER/WINSTED, Jim Rollins  
WINCHESTER/WINSTED, Phil Bascetta

**NHCOG STAFF:**

Robert A. Phillips, Executive Director

**OTHERS PRESENT:**

Lindsay Larson – Housatonic Valley Association (HVA)

Chairman Alexe called the meeting to order at 9:06AM

**Safety and Compliance Consulting Training Opportunities, Robin Denny, Robin Denny and Associates Consulting, LLC**

Safety Training opportunities were presented such as with UConn/DOT T2 Center, Federal OSHA/CT OSHA and Farmington Continuing Education. OSHA provides 10/30 Hour Training; CT OSHA provides tick hazard prevention and identification which is particularly important this time of the year. They also provide Lock-out/Tag-out training. Ms. Denny requested that members of the region reach out to her and her team for more information.

**Road Stream Crossing Management Plans/Litchfield Hills Municipal Culvert Replacement Cooperative, Lindsay Larson, CT Watershed Manager, Housatonic Valley Association (HVA)**

Ms. Larson discussed the Culvert Fish Improvement/Replacement recommended program. In addition, there are National Fish and Wildlife grant funding opportunities which are a large part of available funding. FEMA also has flood grant programs through the regional NHMP plan implementation that could be useful. The HVA can evaluate all local, private and state culverts in the region if requested. These projects can take several months to a year. HVA can also assist with applying for funding if requested.

**Public Works Equipment Collaborative (PWEC) Update:** It was determined that the Harwinton Sweeper (2009 Elgin Broom Bear), which is nearing end of service, does not need to be replaced just yet.

The group supported NHCOC board consideration of a Full Depth Reclamation Bid and a Chip Seal Bid to go along with the usual Crack Seal Bidding that is done this time of year. The Executive Director will place these items on the next NHCOC agenda for review and endorsement. It was also discussed that the state no longer does Pipe Bidding along with the Full Depth Reclamation. This should also be considered in the future, along with gas, diesel, and oil (although there was no determined consensus on these fuels).

Salt vendor/delivery concerns from the winter season were discussed. Morton was hard to pin down with their delivery/communications. This should be considered for the next season's salt bid process.

Generally, having many bidders to choose from on materials and services is very useful. COG should consider adding two more regional engineers to the regional engineering bidding services for the next renewal.

Equipment rental rates and the annual usage calendar for 2022 was discussed. Rental rates were increased by 3% across the board by consensus. The calendar was kept the same and would be adjusted as requested by individual towns if necessary. Any conflicts would be negotiated between requesting towns and mediated by the COG if necessary.

Road Supervisor Forum: Municipal Updates and General Discussion of Road Related Issues. It was suggested that the COG/Supervisor's group consider selling asphalt recyclers as they are little used and adding more straw blowers and hotboxes (6-ton min). The Executive Director made note that a future poll of members regarding a list of potential new equipment would make sense and any grant sources to supplement the COG's equipment replacement fund could be explored.

The Meeting Minutes of October 27, 2021 were approved unanimously by those present.

The meeting was adjourned at approximately 11:40AM