

Responses to Questions – Part 2  
Region 5 Parcel Mapping for Emergency Response  
11/26/2019

**1. The three-month deadline for this project is of concern. How firm is this deadline, and what is the penalty if a vendor does not meet this deadline once the project has begun?**

We understand that the March 31, 2020 deadline for Phase One of this project is challenging. The deadline is based on the grant we have received for this project. We have limited flexibility to extend this deadline by up to one month if necessary (to April 30, 2020). The selected vendor will be asked to sign an Agreement with the NHCOCG and there will be a standard termination clause in the event the selected vendor does not make satisfactory progress on the work tasks.

**2. Can the grant funds for this project be held in escrow to provide more time for project completion?**

No. The subject grant stipulates that no billable time can be charged after the established deadline.

**3. If annotation is not able to be realistically included in the Phase One project, does NHCOCG anticipate being able to procure additional funding to support proper dimension creation in a later phase of the project?**

Yes, we do anticipate additional funding to become available that could be used to augment any annotation that is able to be developed under the Phase One project. As stated in a response to a previous vendor question on this issue: "While annotation is not necessary for the initial stage of creating the polygon layer and may not be needed for emergency response, it is very useful for other users and much easier to capture at the same time as parcel lines are being created. Consultants may wish to break out the cost of annotation as an "add-on" if they feel it is a costly component that they may not be able to do within the established budget."

**4. Is the NHCOCG willing to accept general business liability insurance in place of the professional errors and omissions liability insurance stipulated in the RFP?**

While the NHCOCG's insurance carrier recommends professional errors and omissions liability insurance as a general rule, the NHCOCG will not require it for this particular project. We will require general business liability insurance.

**5. What if it is determined by the vendor that some towns have better parcel mapping than anticipated and/or some towns have worse parcel mapping? How will this be handled?**

The NHCOCG will work with the selected vendor to fine tune the parcel mapping tasks as needed during the course of the project. There is flexibility to adjust the overall scope provided the major project deliverable is completed: the creation of a regional parcel layer for all Region 5 towns combined that has standardized fields for municipality, unique parcel identifier, property owner, and street address.