

Responses to Questions  
Region 5 Parcel Mapping for Emergency Response  
11/22/2019

**1. What is NHCOG's anticipated project start date?**

January 1, 2020 start date with project completion by March 31, 2020

**2. Task 1 - could NHCOG share a sample of the information that the NVCOG or WestCOG have readily available for their member towns?**

The staff contact at NVCOG for a sample of NVCOG data is Glenda Prentiss, GIS Program Coordinator, at [GPrentiss@nvcogct.org](mailto:GPrentiss@nvcogct.org). The NVCOG Regional Parcel layer can be downloaded at the following Dropbox link: The NVCOG regional parcel layer only has a few standardized fields. [https://www.dropbox.com/s/c3glmedab3qapw0/NVCOG\\_Parcel\\_Merge\\_2019.zip?dl=0](https://www.dropbox.com/s/c3glmedab3qapw0/NVCOG_Parcel_Merge_2019.zip?dl=0).

The staff contact for a sample of WestCOG data is Mike Towle, Deputy Director, at [mtowle@westcog.org](mailto:mtowle@westcog.org)

**3. Is the "integrated Regional Parcel Map" referred to in section 5. Work Products expected to be a web-based application?**

NHCOG plans to host the results on ArcGIS Online in cooperation with WestCOG and NVCOG. It is anticipated that the parcel mapping will also be utilized by DSET for E-911 service. In addition, we will be seeking a static and scalable PDF of the Regional Parcel Map for posting on the Region five website. This map could be a single map, broken out by town, or by sections, as long as the parcels can be clearly seen on the PDF (s) when zoomed in.

**4. Is NHCOG looking for a specific 'match rate' between parcel data and CAMA data (for example to meet CT parcel data standards?)**

NHCOG is looking for a match rate of around 90% in compliance with Level II of CT parcel data standards.

**5. Is deed research required to resolve mismatches and achieve a specified match rate?**

A limited amount of deed research may be required to achieve the match rate of around 90%, but extensive deed research is not expected. NHCOG staff will be available to assist with local research.

**6. Could NHCOG confirm that the \$42,000 budget includes**

a. parcel automation for 7 towns Yes, creating a digital parcel layer for 7 towns

b. the creation of annotation data for those 7 towns as well While annotation is not necessary for the initial stage of creating the polygon layer and may not be needed for emergency response, it is very useful for other users and much easier to capture at the same time as parcel lines are being created. Consultants may wish to break out the cost of annotation as an "add-on" if they feel it is a costly component that they may not be able to do within the established budget.

c. conforming all 43 towns to standards **Yes, all towns should be on the same standard.**

d. Developing a regional parcel-viewer web app **Creation of a parcel viewer web application is not included with this project, but may be included in a subsequent project phase.**

7. Could NHCOC confirm that this entire scope above must be completed in 3 months? **Yes, the project must be completed within 3 months of the notice to proceed (estimated deadline of March 31, 2020).**

8. Does NHCOC intend to hire one vendor for all of the above services? **Yes.**

9. The RFP states on page 6 that the vendor must “assemble and integrate the geospatial data... consistent with the standards of the FGDC and the CGISC Level Two Parcel Standard”. The RFP also implies a schema that would be different from either of these two, on page 7: “Synthesize the dataset into a standard series of fields... the following fields are to be created for each parcel: municipality, unique parcel identifier, property owner, and street address.” Which should we be using? **The individual town parcel layers should conform to CGISC (feature level metadata “Parcel Type, Parcel Name, Owner Type, Date, Editor, Source Type, Source, Method) and be consistent with the standards of the FGDC also. The regional parcel layer (all Region 5 towns combined) should have the standardized fields “municipality, unique parcel identifier, property owner, and street address”.**

10. Does NHCOC require adherence to those aspects of the mentioned standards that pertain to the spatial quality of the data, as well as the attribute content? **Yes.**

11. How does this work integrate with parcel data maintenance in WestCOG towns? WestCOG towns’ data is maintained by several independent entities. Will the data from this project then be shared with those entities to maintain it? **WestCOG data for Region5 is proposed to be standardized to support the data standard outlined for this project. We anticipate creating one standard for all three regions that will serve our needs for parcel viewing and emergency response. The data from this project will be shared with other entities responsible for maintaining parcel data.**

12. The RFP states that “the NHCOC is willing to assist the selected vendor in the coordination and the communication with the participating communities”. Does NHCOC intend to take a leading role, or more of a background assisting role? **The NHCOC looks forward to taking a leading role in contacting member towns to facilitate consultant access to available parcel data. Over time, the NHCOC plans to play a more active role in municipal data development and exchange in cooperation with WestCOG and NVCOC..**