

DRAFT

MINUTES OF THE NHTCOG SPECIAL MEETING OF November 5, 2015

Members or Representatives Participating in the Teleconference Meeting:

Barkhamsted, Donald Stein
Burlington, Theodore Shafer
Colebrook, Thomas McKeon
Hartland, Wade Colebrook
Kent, Bruce Adams
Litchfield, Leo Paul, Jr.
New Hartford, Daniel Jerram
Norfolk, Susan Dyer
North Canaan, Doug Humes
Roxbury, Barbara Henry
Sharon, Brent Colley
Torrington, Elinor Carbone
Washington, Mark Lyon
Warren, Craig Nelson

Others Participating:

Bernie Harrington, Litchfield LWV
Neil Ryan, ConnDOT
Erin Wilson, City of Torrington
Jocelyn Ayer, NHTCOG Staff
Richard Lynn, NHTCOG Staff

Call to Order. The meeting, held via teleconference at the Northwest Hills Council of Government's office, was called to order by Chairman Don Stein at 10:12 a.m.

Roll Call. A roll call of COG membership was taken to assure the presence of a quorum.

NHTCOG Consideration of Budget Amendments as Endorsed by Executive Committee.

a. City of Torrington request: \$20,000 for additional transit and brownfield planning on regionally significant sites. Mayor Carbone summarized the City's application for a Brownfields Area-Wide Revitalization Planning Grant. The City is seeking COG financial support for a key component of the proposed study. That component is to address additional transit planning and design issues along the Naugatuck rail line and at the proposed Regional Transit Facility site that will be the future home of the Northwest CT Transit District. COG staff reported that \$15,000 is available to the NHTCOG as FY 2015 FTA carryover funds which can be applied towards the project and the additional \$5,000 required can be taken from the NHTCOG's consultant contingency line item which has a balance of \$63,000. Brief discussion followed.

b. NW CT Arts Council Economic Impact Study - \$3,000 in support of project. Staff briefly reviewed the request made by Amy Wynn of the Northwest CT Arts Council for COG funding in support of an Economic Impact Study of the Nonprofit Culture in NW Connecticut.

c. Partners for Sustainable Healthy Communities - \$500 cost share for conference. Staff explained that Bill Burgess and Kay Campbell of the Partners for Sustainable Healthy Communities are actively involved in the region's Food Hub Feasibility Study and have requested partial reimbursement for the costs they incurred attending a recent conference that focused on food hubs. They will be preparing a summary of conference highlights that will help inform the work being done on the regional food hub feasibility study.

d. Stipend of \$2,000 to Darlene Krukar for extra efforts during maternity and family leave of Joanna Wozniak-Brown (and following the retirement of Lois). Rick Lynn explained that Darlene worked over and above the call of duty during the COG's recent move to new offices. The Executive Committee is recommending that a \$2,000 stipend be provided to Darlene in recognition and appreciation of her dedicated service to the COG during this time.

Action on Proposed Budget Amendments.

On a motion by Craig Nelson and seconded by Bruce Adams, the NHCOG unanimously voted by roll call to act on all four proposed budget amendments at one time.

On a motion by Dan Jerram and seconded by Leo Paul, the NHCOG unanimously voted by roll call to approve budget items a, b, and c above with consultant contingency funds and budget item d above with contingency funds under the COGs approved budget for this fiscal year.

Adjournment.

Chairman Don Stein adjourned the meeting at 10:28 a.m.