



## NOTICE OF MEETING

DATE: Thursday, January 9, 2014  
TIME: 10:00 a.m.  
LOCATION: Cooperative Extension Meeting Room, University Drive, UCONN Torrington

### AGENDA

*(Don Stein, Chairman; Pat Mechare, Vice Chairman; Sue Dyer, Secretary; Bruce Adams, Treasurer)*

1. Call to Order and Opportunity for Public Comment. Don Stein, Chairman. *(to 10:05)*
2. Introductions and Brief Town by Town Updates by COG Members. *(to 10:30)*
3. Update on Torrington Area Health District and Overview of the Community Transportation Grant for Litchfield County. Robert Rubbo, Director of Health; Leslie Polito; and Sharon McCoy. *(to 10:50)*
4. Request by Housatonic Valley Association for NHCOC Letter of Support for a Proposed Grant Application to the National Fish and Wildlife Foundation for a Culvert Inventory and Replacement Action Plan. Mike Jastremski, HVA. *(to 11:00)*
5. Administrative Items *(to 11:15)*
  - a. Request for Approval of Proposed Bylaws (see Attachment A).
  - b. Request for Approval of Proposed Policies and Procedures Manual (see Attachment B).
  - c. Request for Approval of Proposed Six-Month Work Plan (see Attachment C).
  - d. Request for Approval of Six-Month Operating Budget (see Attachment D).
  - e. Request for Approval of Routine Resolution Pertaining to Pension Program (see Attachment E).
  - f. Election of Two At-Large Members of the NHCOC Executive Committee.
6. Unveiling of Northwest Hills COG Website. Jocelyn Ayer. *(to 11:30)*
7. Appointment of NHCOC Legislative Committee and Approach to Development of Regional Legislative Priorities (Legislative Session Starts on February 5, 2014). *(to 11:40)*
8. Request by ConnDOT for Input on Functional Road Classifications (see Attachment F). Rick Lynn. *(to 11:45)*
9. Committee Updates *(to 11:55)*
  - a. Consolidation Committee. Don Stein and Pat Mechare.
  - b. MSW and Recycling Advisory Committee. Susan Dyer, Curtis Rand, and Don Stein.
  - c. Public Works Equipment Cooperative. Wade Cole.
  - d. Update from DEMHS Region 5. Tom Vannini.
10. Other Business as Raised by Members and Adjournment. *(to Noon)*